

Taskforce on IFOMPT Membership Qualifications Terms of Reference and Charges

Members:

5 members consisting of:

- 4 members nominated by Member Organisations (MO), Executive Committee (EC), IFOMPT Advisory Groups, or the Standards Committee (SC), and appointed by the EC.
- 1 member of the Standards Committee

Additionally, 1 Executive Committee (EC) liaison member (Ken Olson) and the IFOMPT Executive Director (Ingrid du Toit) as ad hoc members.

Chairperson appointed by the EC after taking into consideration recommendations from the members of the taskforce.

Term & Term Limits: 2-3 years until objectives are complete.

Criteria for members:

Members must belong to a MO or Registered Interest Group (RIG) of IFOMPT but do not necessarily have to be the MO delegate.

Members must possess:

- ✓ Knowledge of the IFOMPT and WCPT Constitution;
- ✓ Prior experience with organisational leadership and governance; and
- ✓ knowledge and experience with the IFOMPT Standards Document and the International Monitoring process.

Meetings: As required to fulfill the charges detailed below. Electronic meetings will be held via teleconference or webinar with face-to-face meetings in conjunction with IFOMPT sanctioned conferences/meetings. No additional funding is currently available for support of face-to-face meetings.

Purpose: To review, critique, and make recommendations to the EC on the current criteria for attainment and maintenance of MO status.

2018/2019 Charges

Objective 1: Critically analyse the current requirements for attainment of IFOMPT membership.

- Analyse IFOMPT and WCPT constitutional requirements.
- Analyse other WCPT subgroup constitutional requirements.
- Consider barriers to transitioning from a RIG to an MO.
- Consider development of a proposal for a 3rd (intermediate) level of membership that would meet WCPT requirements, including the

constitutional implications and delineation from current RIG and MO criteria.

- Consider implications for reciprocal recognition and membership if more levels of membership are created.
- Make recommendations to the EC based on this analysis.

Objective 2: Critically analyse the current requirements for maintenance of MO status in IFOMPT.

- Critically analyse the current criteria and IM processes for maintenance of MO status in IFOMPT.
- Analyse the facilitators and barriers to successful completion of IM by current MOs.
- Analyse current criteria for an MO to remain in good standing with IFOMPT
- Evaluate alternative models for the assessment of the MO continuing to meet the IFOMPT Educational Standards (currently IM).
- Make recommendations to the EC based on this analysis.

Duties:

- Chair:
 - Responsible for ensuring the taskforce functions properly by:
 - Coordinating tasks of the group and prioritising tasks;
 - Planning and running meetings;
 - Ensuring matters are dealt with in an orderly and efficient manner;
 - Bringing impartiality and objectivity to meetings and decision-making; and
 - Reporting to the IFOMPT EC on the activities of the taskforce.
- Member:
 - Actively participate in meetings;
 - Follow up on agreed action points from meetings within designated time-frames; and
 - Provide input into the tasks and continue to develop the strategy.

Conflict of Interest: A conflict of interest can arise when conditions or circumstances preclude or interfere with an individual's capacity to make the objective, detached decisions required of EC taskforce members. Members shall excuse themselves from such participation in any case where a conflict of interest arises, where a potential conflict of interest may arise, or where there may be a perceived appearance of conflict.

IFOMPT January 2018